



MEETING AGENDA
August 8th, 2024 - Executive Meeting
Zoom

- 1. Call to Order, 7:00pm - Elise Bortz- Chair**
 - Review and approval of the agenda
 - Review and approval of the minutes from previous meeting
- 2. Principal Updates - Tony Widder, Principal**
- 3. Treasurer's Report - Richard Brandon, Treasurer**
 - Review of budget
 - Brief update, month of July closed out
- 4. Spirit Wear Update, Jessica Posada, Member-at-Large**
 - Review of available merchandise- costs
 - Plan for spirit wear sales- when and how
- 5. Hospitality/Teacher Appreciation- Elise Bortz, Chair**
 - Welcome Back Teachers Breakfast, Monday 8/19 @ 8am, Budget is \$600 for 2024
 - Set up at 8am; Vendor TBD
 - Theme will be Olympics- we need 1-2 volunteers to help with set up
 - Volunteer Board Members present to discuss/have a brief presentation for the teachers. PTGO items we would want to discuss and who is available to represent?
 - Survey for teachers about teacher appreciation given at the breakfast
 - Monthly teacher appreciation events will happen —survey to teachers
 - Stock the Fridge updates — need 1-2 parent volunteers
 - Coffee Truck Tuesday 8/20 - working to set up- requested by Mr. Widder
 - Staff Luncheon, Thursday 8/22- budget \$900 (treasurer to write a check)

- 6. Back to School Night, Thursday 8/22 - Elise Bortz, Chair**
 - Flyer to give to teachers to put in students' packets (to include all September PTGO sponsored events) Can we hand out to teachers by Welcome Back Teacher Breakfast on 8/19?
 - PTGO Table run by volunteers (See 'Open House How To' in Events folder in Google Drive)
 - Spirit Wear available to sell
 - Do we have everything needed for making the sale (i.e. credit card reader, change, etc)?
- 7. Update Website/Social Media/Comm., Kat Murray, Member-at-Large**
 - a. Discuss system for getting Kat finalized info on events for her to make fliers for and post events
- 8. Volunteer Sign ups- Meghan Brown- Vice Chair**
 - Categories: Read-a-thon, Teacher Appreciation, Spring Carnival/Auction, Spirit Nights, Other Fundraising Efforts (Painted Grape, etc).
 - Sign Up Genius account information
 - Remind people of sign ups at each General PTGO meeting, QR code at events to sign up link, have Mr. Widder send out email with sign up link
- 9. Kindergarten Popsicle Playdate- Amelia Howard, Secretary**
 - Amelia, Jenna, Meghan and Jessica general update
 - School needs: Bathroom access and fill up water coolers with ice/water, tables
 - Thursday, August 15 at 5:30-7pm
 - Supplies- coolers, ice cream, ice packs
- 10. Ice Cream Social/First Membership meeting- Elise Bortz- Chair**
 - How is this run (i.e. who purchases ice cream and topping and paper products, who runs it)?
 - Volunteers? What Board Members will be able to attend and help?
 - Childcare?
 - How do we make a smooth transition to the board meeting (who cleans up ice cream? Is ice cream outside and the board meeting inside?)
- 11. Calendar Review-Elise Bortz- Chair**
 - Any additions or changes?
 - Hispanic Heritage month celebration date
- 12. Fundraising- Jenna Hickey, Fundraising Member-at-Large/Kat Murray**
 - Co-chair for the read-a-thon committee? Ways to support Jenna
 - Fundraising idea- Broken Spoke Farm/Back to school Spirit Night-Eno River Brewery- Kat Murray
- 13. Birthday Board-Amelia Howard, Secretary**
 - Is this something that we want to do again? Amelia is happy to lead it again if so.
- 14. Misc.**
 - List of teachers and their emails
- 15. Next meeting:** September 12-Ice Cream Social and first General Membership meeting

15. Adjourn