



**MEETING MINUTES**  
**May 7, 2024 – Executive Meeting**  
**Virtual**

- 1. Call to Order, 7:00pm**
- 2. Budget Review - Richard Brandon, Treasurer-Elect**
  - a. Next year's budget was discussed; minimal changes from this year's budget
  - b. Big changes to budget
    - adding in line item for white boards (long term project that we're working towards)
    - Spanish, Guidance and Social Work – their extra funds are moved to grant/long term/community events; so now all specials are getting the same funds
  - c. Request from Office Staff Personal to Receive Funds from the PTGO (received indication that they feel left out); discussion over whether we need a separate line item for Office Staff Personal; administration said that everything they need should be covered by school funding; if there are things office staff or janitorial staff need in the future, they are able to apply for PTGO grant funding; no extra line item added to the budget
  - d. Confirmation that there is room in our Operations Line Item for extra paper for the following school year so that we aren't using up too much of the school's paper for copies
  - e. Solicitation License Discussion - change in budget to zero because there is now an exception if the organization only raises up to \$50,000; so the PTGO should not need the license since we don't raise over that amount
- 3. Grant Request**
  - a. Parent Volunteer in charge of creating yearbooks for the school requested between \$400 to \$500 to buy yearbooks for the 5th graders who had not yet purchased the yearbooks

- b. In future years, earlier attempt will be made to see if any teachers would like to donate their yearbooks to the 5th graders (which they receive yearly for free)
- c. Vote and Grant approved for up to \$400

**4. Adjourn**