



## **MEETING AGENDA**

**March 14, 2024 – Executive Meeting  
Virtual**

- 1. Call to Order, 7:00pm**
  - Agenda Approved, No notes on previous minutes.
- 2. Principal Updates – Amanda Boleratz, Asst. Principal**
  - Nothing major to note,, end of year push to EOG, field trips coming up, field day coming up
  - Widder out till last week of school
- 3. Treasurer’s Report – Genie Boericke, Treasurer**
  - a. Need for a budget meeting in April - proposed dates that work for most?
    - Need to approve the budget for next year at the May general meeting, in advance we will have a 30-minute call for the proposed budget in April (genie and Richard to coordinate) meeting week of 22nd of April
  - b. Reimbursement Requests - issues resolved with recent fixes?
    - We will look into re-creating the form but also will add some text to outline recommendations to reply to emails with more receipts
  - c. Question for Amanda Boleratz: Logistics for field trip allocations/reimbursements - can the school pay, and we reimburse the school?
    - We will write a check to the grade-level account to be used for field trips
- 4. Changes to Bylaws, Genie Boericke, Treasurer**
  - a. Finalized Bylaws Changes available for discussion/review by board?
    - The only remaining change is to adjust to follow school board guidelines (mainly the check processing).
  - b. Plan to post revised Bylaws prior to General Meeting in May, and then vote at the May meeting
    - We will include a reference to the Orange County bylaws with a link

- Current bylaws say we must approve by October (or before) for spending in the current school year
  - c. Signing of the Checks Issue Resolved by Revisions?
    - Checks can be written by treasure / treasurer elect / chair(s) and cosigned by one of the above. A check will not be written by the same person receiving the check for reimbursement
- 5. Interactive White Board Proposal, Amelia Howard and Kat Murray, Co-Chairs**
- a. General review of the proposal
    - Mrs Poe will receive the first interactive whiteboard, her class has a strong need for this and this will make things more hands-on and all for adapting to each of their needs. Kids with severe and profound disabilities have different needs and there are an array of benefits outlined by Mrs Poe for this.
  - b. Budget concerns?
    - Get one whiteboard for for Ms Poe
    - Goal of 5 for whiteboards for first grade (multi-month project, we have enough for 2, need 5 to execute for a whole grade)
    - Budget additional to make sure Mrs McCurdy's fund is matched (vote to approve up to \$1000 via donors choose)
    - Grant request for Gym (up to 3500 dollars)
- Motion to approve up to \$3500 for PE supplies, Up to \$1000 to donors choose, and 1 white board for Ms Poe. Motion called by Kat, seconded by Genie and approved by the board unanimously.**
- 6. Hospitality Events, Kat Murray, Co-Chair**
- a. Teacher Appreciation Week
    - Camp theme for teacher appreciation week
    - Monday trail mix bar - Students make stars for teachers on walls
    - Tuesday - Teacher Snacks, students dress up for teachers
    - Wednesday - Moe's for Teachers, Students bring teacher wildflowers
    - Thursday - PTGO makes teachers breakfast with 100 biscuitville biscuits, bring a survival item for the teacher (snack, note, supply, etc..)
    - Friday - Field Day, Students wear class shirt
- 7. Eno River Brewing Event, Richard Brandon, Treasurer-elect**
- On A Tuesday Night, one at end of year and again at beginning of the year, the Board to coordinate on dates and Richard to set it up.
- 8. Spring Carnival Updates, Amelia Howard, Co-Chair**
- a. Quick Recap of Earlier Planning Meetings and Decisions Made
    - Time suggested at 5-6:30pm

- b. Auction - focus on teacher/staff experiences
  - No classroom baskets, focus on experiences and local businesses
- c. Carnival - will be similar to last year; huge need for volunteer help to make the event a success
  - Plinko, bingo, book walk, robotics team, etc.. Solicit ideas for more stations.
  - Limonade, popcorn, ice cream (or locopops)

## 9. Other

- a. Update on Open Board Positions for Next Year
  - Heather King (Interested in joining the board)
  - Whitney Busse - Board lead on Teacher Appreciation / Hospitality
  - Amelia - will stay if needed on board perhaps in a different role.
  - Kat - will stay if needed on board perhaps in a different role.

## 10. Adjourn

- Meeting Adjourned at 8:15pm